

Arizona State Board for Charter Schools

1700 W. Washington St., Room 164, Phoenix, AZ 85007

(602) 364-3080 Fax (602) 364-3089

www.asbcs.az.gov

RECEIVED

JUL 11 2011

USFRCS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Legacy Traditional School - Northwest Tucson (CTDS) 118713000

(Charter Holder Mailing Address) 17760 N. Regent Drive

(City, State) Maricopa, AZ (Zip) 85138

(Charter Representative's Name) William Gregory

(Phone Number) (520) 423-9999 (Fax Number) (520) 423-9997

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

✎ Exception to the USFRCS – (This exception will not be granted to State Board of Education sponsored charter schools)

Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for accounting (sample policy available on the ASBCS website)

All exceptions to the USFRCS will include:

- Charter Holder must utilize Generally Accepted Accounting Principles
- The Charter Holder is **NOT** exempt from filing the Annual Financial Report, the school report card data, annual auditing requirements, or any financial report request from the Arizona State Board for Charter Schools, the Auditor General, and the Arizona Department of Education
- The Charter Holder is responsible for any "cross-walks" necessary to complete reporting requirements

The Arizona State Board for Charter Schools and Legacy Traditional School - Northwest Tucson Charter Holder), herein agree to amend the terms of the charter contract as follows:

In witness whereof, Charter Holder has signed this contract amendment as of this 22nd day of June, 2011, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 20____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools

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PROCUREMENT LAWS EXCEPTION AMENDMENT REQUEST

(Charter Holder Name) Legacy Traditional School - Northwest Tucson (CTDS) 118713000

(Charter Holder Mailing Address) 17760 N. Regent Drive

(City, State) Maricopa, AZ (Zip) 85138

(Charter Representative's Name) William Gregory

(Phone Number) (520) 423-9999 (Fax Number) (520) 423-9997

Failure to submit all required documentation will result in the Amendment Request being returned without being processed. Faxed copies will not be accepted. Please send originals.

- ✦ Exception to the Procurement Laws – (This exception will not be granted to State Board of Education sponsored charter schools)

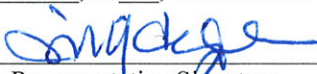
Included are the following:

- Board minutes approving the change (If the body is subject to Open Meeting Law, minutes must comply with ARS §38-431.01)
- Complete policy for procuring goods and services (sample policy available on the ASBCS website)

PLEASE NOTE: Charter operators granted an exception to local and state procurement regulations under A.R.S. §15-183(E)(6) are still required to satisfy the federal procurement requirements as a condition to the receipt of certain federal funds.

The Arizona State Board for Charter Schools and Legacy Traditional School - Northwest Tucson (Charter Holder), herein agree to amend the terms of the charter contract as follows:
Exception to the Procurement Laws per attached policy.

In witness whereof, Charter Holder has signed this contract amendment as of this 30th day of June, 2011, and the State Board for Charter Schools has signed this contract amendment as of this _____ day of _____, 20____, to take effect at such time as it is signed by both parties.



Charter Representative Signature

Representative Signature for the Arizona State Board for Charter Schools



LEGACY TRADITIONAL SCHOOL – NORTHWEST TUCSON

ACCOUNTING POLICY

Legacy Traditional School – Northwest Tucson will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). This includes using an accounting system that provides for the proper recording and reporting of financial data and following standard internal control procedures. The school will utilize a chart of accounts that has been developed to align with the chart of accounts found in the Uniform System of Financial Records for Charter Schools (USFRCS) for the purposes of complying with budgeting and annual financial reporting. Revisions will be made periodically for changes in laws, regulations and accounting pronouncements that cover charter school accounting, financial reporting and compliance with state and federal laws.

William Gregory, School Board VicePresident

Date





LEGACY TRADITIONAL SCHOOL – NORTHWEST TUCSON

PROCUREMENT POLICY


Legacy Traditional School – Northwest Tucson will follow accounting policies and procedures that comply with generally accepted accounting principles (GAAP). Any procurement of goods and services shall be made by the procurement officer/authorized agent, in the best interest of the school, upon considering the totality of the circumstances surrounding the procurement, which may include but not be limited to, price, quality, availability, timelines, reputation and prior dealings.

Legacy Traditional School – Northwest Tucson shall not purchase any goods or services from any member of the governing board, an immediate family member of any member of the Governing board nor from any entity in which any member of the governing board or an immediate family member of a governing board member may benefit from such a procurement, unless authorized by the governing board after a full disclosure of the potential benefits, and after the consideration set forth in paragraph 1 above.

Legacy Traditional School – Northwest Tucson understands that the policy cited above applies to purchases made using non-federal funds. As a condition of the receipt of certain federal funds, federal procurement requirements still apply.



William Gregory, School Board Vice President



Date

Legacy Traditional School-Northwest Tucson
June 22, 2011
41800 N Barnes Parkway
San Tan Valley, AZ 85140

Minutes

Members Present

William Gregory
Aaron Hale
Nathan Schlink
Cory Theobald – via conference call
Steven Ray – via conference call
Derek Samuel

Members Absent

None

Call to order at 6:08 p.m.

Approval of Minutes: A motion was made by Derek Samuel to Adopt the Agenda without any adjustments. The motion was 2nd by Nathan Schlink. Motion was carried unanimously.

Approval of Minutes: The minutes were read by Kristina Le, and a motion was made by Derek Samuel to approve the minutes. The motion was 2nd by Steven Ray. Motion was carried unanimously.

Reports: A construction update was provided to the board on progress to date on the new campus.

Old Business: None

New Business:

	Motion
Agenda Item A: Approval of New Hire Job Offers for the 2011-2012 School year.	Derek Samuel made a motion to approve new hires. Nathan Schlink seconded the motion. Motion Passed unanimously.
	Motion
Agenda Item B: Approval of Returning Employee Job offers for the 2011-2012 School year	Derek Samuel made a motion to approve returning employee job offers. Nathan Schlink seconded the motion. Motion Passed unanimously.
	Motion
Agenda Item C: Approval of Administration New Hire job offers for the 2011-2012 school year.	Derek Samuel made a motion to approve the returning Administration employees. Nathan Schlink seconded the motion. Motion Passed unanimously.
	Motion
Agenda Item D: Approval of the Adoption of Accounting Policy and Approval of Exception to USFRCS Amendment Form.	Derek Samuel made a motion to approve and adopt the accounting policy and Exception to USFRCS Amendment form. Nathan Schlink seconded the motion. Motion passed unanimously.

	Motion
Agenda Item E: Adoption of Procurement Policy and Approval of Exception to Procurement Amendment Form	Derek Samuel made a motion to approve the non returning staff. Nathan Schlink seconded the motion. Motion passed unanimously.
	Motion
Agenda Item F: Approval of Board Stipends policy	Derek Samuel made a motion to approve the proposed board stipend policy Nathan Schlink seconded the motion. Motion passed unanimously.
Agenda Item 6: Adjournment Called at 6:16pm	Derek Samuel made a motion to adjourn. Steven Ray seconded the motion. Motion passed unanimously.